

VERITEK

Electricity Industry Participation Code Reconciliation Participant Audit Report

for



Prepared by Rebecca Elliot

Date of Audit: 29/06/16

Date Audit Report Complete: 05/07/16

Date Audit Report Due: 17/07/16

Executive Summary

This Electricity Industry Participation Code Reconciliation Participant audit was performed at the request of **WEL Networks Ltd (WEL)**, to support their application for renewal of certification in accordance with clauses 5 and 7 of schedule 15.1.

WEL uses AMS to perform the required functions on their behalf. AMS has been audited by Veritek Limited. As their audit was conducted prior to June 1st, 2017, it was audited in accordance with the Guidelines for Reconciliation Participant Audits V6.2. In this report, I have only recorded those matters where issues were discovered or where specific analysis was undertaken. The AMS audit report is attached as an appendix.

WEL networks are not adding any further embedded networks and therefore no new connections have or are anticipated to occur. This is discussed in the WEL Network Distributor report. WEL have ten embedded networks and one interconnection point. No changes were made to any of these during the audit period.

WEL's compliance is reliant on the compliance of AMS as an agent to WEL. The AMS audit report records compliance. The audit frequency schedule indicates the next audit be carried out in 36 months. I agree with this recommendation.

Table of Non-Compliance

Subject	Section	Clause	Non compliance	Indicative Impact	Audit History	Procedures	Remedial Action
			Nil				

Table of Recommendations

Subject	Section	Clause	Recommendation for Improvement	Remedial Action
			Nil	

Persons Involved in This Audit

Auditor:

Rebecca Elliot
Veritek Limited
Electricity Authority Approved Auditor

WEL personnel assisting in this audit were.

Name	Title
John Versluys	Distribution Automation Manager

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1. Pre-Audit and Operational Infrastructure Information

1.1 Summary of Previous Audit

WEL provided a copy of their previous audit conducted in 2016 by Rebecca Elliot. This report recorded compliance with all relevant clauses and no recommendations were made.

1.2 Scope of Audit

This Electricity Industry Participation Code Reconciliation Participant audit was performed at the request of WEL, to support their application for renewal of certification in accordance with clauses 5 and 7 of schedule 15.1.

The audit was conducted in accordance with the Guideline for Reconciliation Participant Audits V6.2.

WEL is an embedded network owner, and is therefore required to be a certified reconciliation participant in accordance with clause 15.38 of part 15.

The scope of the audit is shown in the table below:

Tasks Requiring Certification Under Clause 15.38(1) of Part 15	Agents Involved in Performance of Tasks
(b) – Gathering and storing raw meter data	AMS
(c)(i) - Creating and managing HHR volume information	
(e) – Provision of submission information for reconciliation	

AMS conduct all of the functions that require certification, and their audit report is attached as an appendix.

1.3 Exemptions From Obligations to Comply With Code (Section 11 of Electricity Industry Act 2010)

Section 11 of the Electricity Industry Act provides for the Electricity Authority to exempt any participant from compliance with all or any of the clauses.

WEL confirms that there are no exemptions in place that are relevant to the scope of this audit.

1.4 Organisation Structure

WEL provided an organisational structure.

1.5 Use of Agents (Clause 15.34 of Part 15)

AMS perform the functions covered by the scope of this audit:

1.6 Breaches or Breach Allegations

WEL has not had any breach allegations recorded by the Electricity Authority, which are relevant to this audit.

1.7 NSP Data

WEL has responsibility for the following embedded networks and interconnection points. There have been no changes made during the audit period.

NSP	Reconciliation Type	Description	Parent POC	Parent Network	Balancing Area	Start Date	MEP
BRI0111	EN	BRICK STREET	HEP0331	UNET	BRI0111WAIKE	1/05/2008	AMCI
FLG0111	EN	FLAGSHIP	WIR0331	VECT	FLG0111WAIKE	1/05/2008	AMCI
HMB0111	EN	HALF MOON BAY	PAK0331	VECT	HMB0111WAIKE	1/05/2008	AMCI
HUL0111	EN	HULME PLACE	HEP0331	UNET	HUL0111WAIKE	1/05/2008	AMCI
JEF0111	EN	JEFFS ROAD	OTA0221	VECT	JEF0111WAIKE	1/05/2008	AMCI
KIR0111	EN	KIRKDALE	TAK0331	VECT	KIR0111WAIKE	1/05/2008	AMCI
MTG0111	NP	MANGATANGI	MER0331	WAIK	WAIKATOWAIKG	1/05/2008	COUP
OAK0111	EN	OAKLANDS	CBG0111	WAIP	OAK0111WAIKE	1/05/2008	AMCI
POR0111	EN	Porchester Road	TAK0331	VECT	POR0111WAIKE	10/07/2009	AMCI
RYN0111	EN	RYAN PLACE	WIR0331	VECT	RYN0111WAIKE	1/05/2008	AMCI
STG0111	EN	SOUTHGATE	WEL0331	UNET	STG0111WAIKE	1/05/2008	AMCI

2. Operational Infrastructure

2.1 Relevant Information (Clause 10.6, 11.2, 15.2)

A participant must take all practicable steps to ensure that information that the participant is required to provide to any person under Part 15 is:

- (a) complete and accurate*
- (b) not misleading or deceptive*
- (c) not likely to mislead or deceive.*

If the participant becomes aware that in providing information under this Part, the participant has not complied with that obligation, the participant must, as soon as practicable, provide such further information as is necessary to ensure that the participant does comply.

Audit Observation

AMS carry out this function on behalf of WEL and this process was evaluated in the AMS audit report.

Audit Commentary

Compliance was recorded.

2.2 Provision of information (Clause 15.35)

If an obligation exists to provide information in accordance with Part 15, a participant must deliver that information to the required person within the timeframe specified in the Code, or, in the absence of any such timeframe, within any timeframe notified by the Authority. Such information must be delivered in the format determined from time to time by the Authority.

Audit Observation

AMS carry out this function on behalf of WEL and the breach report was examined for the audit period.

Audit Commentary

Compliance was recorded in AMS' report and no breaches were recorded in relation to the late provision of information. Compliance is confirmed.

2.3 Retailer responsibility for electricity conveyed - access to metering installations (Clause 10.7(2),(4),(5) and (6))

The responsible reconciliation participant must, if requested, arrange access for the metering installation to the following parties:

- the Authority
- an ATH
- an auditor
- an MEP
- a gaining metering equipment provider.

Audit Observation

WEL's process was evaluated. Some NSP metering has been recertified during the audit period.

Audit Commentary

WEL provided access to the metering installations as required. Compliance is confirmed.

2.4 Arrangements for metering equipment provision (Clause 10.36)

A reconciliation participant must ensure it has an arrangement with the relevant MEP prior to accepting responsibility for an installation.

Audit Observation

The NSP supply point table as at 5/7/2017 was examined.

Audit Commentary

As indicated in **Section 1.7 NSP Data** all NSP's metering points have an MEP. Compliance is confirmed.

3. Submission computation

3.1 Provision of NSP submission information (Clause 15.10)

The participant (if a local or embedded network owner) must provide to the reconciliation manager for each NSP for which the participant has given a notification under clause 25(1) Schedule 11.1 (which relates to the creation, decommissioning, and transfer of NSPs) the following:

- submission information for the immediately preceding consumption period, by 1600 hours on the 4th business day of each reconciliation period (clause 15.10(a))*
- revised submission information provided in accordance with clause 15.4(2), by 1600 hours on the 13th business day of each reconciliation period. (clause 15.10(b))*

Audit Observation

AMS carry out this function on behalf of WEL.

Audit Commentary

Compliance is recorded for AMS in relation to all submission activity carried out. Compliance is confirmed.

4. Conclusions

WEL's compliance is reliant on the compliance of AMS as an agent to WEL. The AMS audit report raised three issues. These were reviewed and were found to be outside of the scope of this audit hence compliance was found with all relevant areas of the code and no recommendations were made.

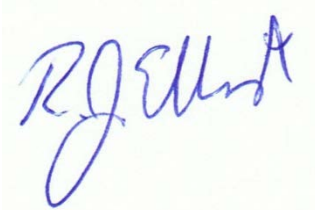
Table of Non-Compliance

Subject	Section	Clause	Non compliance	Indicative Impact	Audit History	Procedures	Remedial Action
			Nil				

Table of Recommendations

Subject	Section	Clause	Recommendation for Improvement	Remedial Action
			Nil	

Signed by:



Rebecca Elliot – Veritek Limited
Electricity Authority Approved Auditor

Signed by:



John Versluys
Distribution Automation Manager

5. WEL Response

WEL have reviewed this report and no further comments were provided.

Appendix 1:

- **AMS Audit Report**