

Action List

The following table lists the action lists from the last meeting, plus any actions that remain open from previous meetings. Once a completed action from a previous meeting has been presented as complete, they are subsequently removed from the list.

#	Mtg	Action	Target	Status
1	3	Secretariat to work with the system operator to develop a set of integrated and prioritised performance measures.	19 October 2016, though a paper on this topic is likely for 21 June 2016	In progress. Renegotiation of the system operator service provider agreement has recently concluded. The Authority and the system operator will be working to set performance expectations for the 1 July 2016 effective date of the new contract.
2	10	The secretariat is to investigate ways in which the supply side can interact with the demand side to establish appropriate reliability expectations, and develop a commensurate level of reporting.	Ongoing	Proposed to be cancelled. Development of reliability monitoring will continue, but this action is insufficiently detailed to assign a target completion date.
3	11	The Authority is to seek to alert distributors to the results of its investigation on the 5 October 2014 Penrose event, underscoring the speed at which network events can become matters of national interest.	Co-incident with the release of the investigation results	Complete. The Authority contacted distributors on 23 December 2015.
4	13	Two members are to notify the secretariat of the changes to their disclosures.	22 October 2015	Complete.
5	13	System operator to set a provisional date for an initial exercise to test the industry's readiness for a black start.	15 March 2016	Complete. The 'Core grid restoration desktop exercise' will be independently facilitated and take place in Hamilton on 8 June 2016.
6	13	SRC Secretariat to arrange ENA's Smart Technologies Working Group presentation once its investigation is sufficiently developed.	Once ENA's investigation has progressed	On hold. The ENA has indicated they are happy to come and present as the group's work programme and logistics permit.
7	13	Secretariat to continue to develop the risk management framework (RMF) criteria.	Ongoing	Proposed to be cancelled. RMF development will continue, but this action is insufficiently detailed to assign a target completion date.
8	14	The secretariat to remove Dennis Barnes from the interests register.	ASAP	Complete.

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9	14	The secretariat to replace the attendees initials with full names below paragraph 20 of the 1 July 2015 minutes.	ASAP	Complete.
10	14	The secretariat to ensure every item on the action list has a completion date.	15 March 2016	Complete. All actions with a status other than 'completed' or 'cancelled' have target dates assigned. Two actions are proposed to be cancelled as they lacked sufficient detail to warrant inclusion as actions items with specific dates.
11	14	The secretariat to rephrase item #2 on the 22 October 2015 action list to better align with the scope of the Quality of Supply Incentives Working Group.	15 March 2016	Complete. The status description no longer describes a dependency on the activities of the Quality of Supply Incentives Working Group.
12	14	The secretariat to re-send the Minister's letter regarding Penrose.	ASAP	Complete. Included as an appendix to the Authority's report.
13	14	The secretariat is to obtain legal advice on whether SRC members identifying question areas over email is legally robust.	ASAP	Complete. Advice was sought and obtained. Given the overall situation (timing and risks), the Authority elected not to initiate this correspondence.
14	14	The Authority's Chief Executive to identify if any parts of the Penrose event report (such as appendices) could be delivered earlier than 3 November without compromising the SRC's consideration.	ASAP	Complete. Consideration was given to this option but, given the timing and report inter-relationships, the Authority chose to send all reports at the same time.
15	14	The secretariat is to provide information to the SRC on two or three specific problems that have arisen overseas in the context of security and reliability issues caused by the use of 'edge' technologies.	21 June 2016	In progress.
16	15	The secretariat is to obtain confirmation from Transpower that the 220 kV switchyard was de-energised at 4.37 am.	ASAP	Complete. Transpower advised on 18/11/15 that "The 220 kV switchyard was de-energised at 04:35. The NZFS was given permission at 04:37 to proceed into the 220 kV switchyard. Both 04:35 and 04:37 are shown (correctly) on the timeline illustration in page 14 of the joint Transpower/Vector report."

#	Mtg	Action	Target	Status
17	15	The secretariat to draft the SRC advice and circulate to the SRC. The advice needs to be confirmed by the SRC and finalised by the Chair by 5pm on 10 November.	ASAP	Complete. Initial draft was sent 10.18 am on 10 November. Final draft was sent at 4.02 pm.