

Memo

To Retailers and authorised consumer agents
From Ron Beatty
Date 1 October 2015
Subject Memo no 2: Retail Data Project: Implementation - appointment of test manager for EIEP system testing

For your action

Test manager appointment

1. As outlined in our memo of 11 August 2015¹, testing of participants and agents systems to exchange EIEPs 13A, 13B and 13C is scheduled to begin 1 November 2015 with completion on or prior to 11 December 2015 (this date is dependent on the availability of testing parties).
2. To facilitate testing between retailers and agents the Electricity Authority (Authority) has appointed JC Consulting as test manager. John Candy of JC Consulting is the key contact.
3. John Candy's contact details are:

Email John.jcconsulting@vodafone.co.nz
Phone 09 5376451
Mobile 021 369 681
EIEP Hub participant code: 3JCC

What we need you to do (retailers and agents)

4. For testing purposes please provide contact details for your test contact(s) and email this to marketoperations@ea.govt.nz. In the email subject line please state: RDP Test manager contact details - <<name of your organisation>>.
5. In the body of the email, in addition to your test managers contact(s) names(s), please also inform the Authority of your indicative test dates, within the testing window specified in paragraph 1.
6. Note: some retailers may also wish to test as agents so please let us know in what capacity testing will occur and if you intend to seek a non-participant identifier where you act as an agent.

¹ Memo is titled: Memo no 1: Implementation-testing for EIEPs 13A, 13B, and 13C
<http://www.ea.govt.nz/development/work-programme/retail/retail-data/implementation/access-to-consumption-data-memos/>

7. We will either:
 - publish the testing schedule on our implementation webpage so that all parties may see who is available, and subsequently make contact for testing; or
 - hold the list internally and send out to all parties involved via email.
8. Please let us know which option you would prefer and whether publishing the list on our webpage would cause any confidentiality concerns.
9. On, or prior to, 18 December 2015 all parties are to confirm to us via test exit reports that they are ready (or will be ready) for 1 February 2016 implementation. The test exit reports consist of the final column in the [test plans](#). The Authority will use these to ensure that the retailer and agent have completed testing prior to implementation.

What we will do

10. The Authority will organise an initial conference call with all the nominated test contacts and John Candy, to outline the approach to testing and answer any questions participants and agents may have about testing, further conference calls will be scheduled as agreed at the initial call if deemed necessary.
11. John Candy will then pair participants and agents and co-ordinate and manage user acceptance testing for consumption data EIEP 13A, B, and C.
12. To assist participants that have not fully developed their file generation systems, and to provide examples of correctly formatted files, an Excel template has been developed to generate correctly formatted files, just add data. This template will be delivered on request via the EIEP transfer system.
13. Also on request John Candy can provide request/reply files via the EIEP transfer system.



Ron Beatty
Principal Adviser Market Services