

# Proposed 2015 meeting dates

12 February 2015

**Note:** This paper has been prepared for the purpose of Retail Advisory Group. Content should not be interpreted as representing the views or policy of the Electricity Authority.

## **1 Recommendation**

1.1.1 It is recommended the Retail Advisory Group (RAG):

- a) **agree** to the proposed meeting with the Authority board on 12 August 2015
- b) **agree** to the proposed joint meeting with the Wholesale Advisory Group (WAG) on 12 March 2015
- c) **propose** an alternative date if the secretariat's proposed joint advisory group date is not suitable

## **2 Previously agreed Meeting Dates**

2.1.1 At the 9 December 2014 the RAG agreed to meet on the following dates

- a) 12 February 2015
- b) 10 March 2015

2.1.2 The RAG agreed to set the following dates aside as placeholders. Meeting dates would be confirmed on an as-need basis.

- a) 8 April 2015
- b) 13 May 2015
- c) 10 June 2015
- d) 8 July 2015
- e) 12 August 2015
- f) 9 September 2015
- g) 14 October 2015
- h) 11 November 2015
- i) 9 December 2015

## **3 Proposed meeting with the Authority Board**

3.1.1 Once a year the Authority board meets for lunch with the individual Advisory groups. This year the Board and the RAG meet on the same day on 12 August.

3.1.2 We propose that the RAG agree to meet on 12 August 2015.

3.1.3 This will allow greater ease of organisation and also provide an opportunity to discuss the RAG work with Board members.

3.1.4 The review of secondary networks paper is planned to be presented to the Board on 12 August. This could provide a good opportunity for Board members to discuss the paper with RAG members.

## **4 Joint meeting with the WAG**

4.1.1 The two Advisory groups meet with each other at least once a year. This year the groups are meeting at dates close together in March. The RAG meets 10 March, the WAG 12 March

4.1.2 The WAG meeting schedule has not yet been set past April. Regardless, the Secretariat understands that the WAG is unlikely to meet on a date close to a RAG meeting date this year.

- 4.1.3 We propose that the RAG changes its agreed March meeting to 12 March in order to coincide with the WAG meeting.
- 4.1.4 Alternatively The RAG could decline to move its March meeting date and defer deciding on a date to meet with the WAG. The secretariat doesn't recommend this option because as stated above this is likely to be the time the two Advisory Groups will be meeting closest to each other all year. The challenge of finding a date that suits both groups is likely to be higher as time goes on.

## **5 Next steps**

- 5.1.1 The secretariat will confirm the 12 August meeting with the Authority board at a later board meeting
- 5.1.2 The secretariat will send out revised calendar invitations to members.